

Co-operative Scrutiny Board

Wednesday 29 July 2015

PRESENT:

Councillor James, in the Chair.

Councillor Mrs Aspinall, Vice Chair.

Councillors Mrs Beer, Bowie, Mrs Bowyer, Sam Davey, Jordan, Michael Leaves (substitute for Councillor Ricketts), Murphy, Storer and Kate Taylor.

Apology for absence: Councillor Ricketts.

Also in attendance: Andrew Hardingham (Assistant Director for Finance), Ross Jago (Performance and Research Officer), Guy Marshall (Senior Finance Analyst), David Northey (Head of Corporate Strategy) and Helen Wright (Democratic Support Officer).

The meeting started at 4.00 pm and finished at 5.35 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. TO NOTE THE APPOINTMENT OF CHAIR AND VICE CHAIR

The Board noted the appointment of Councillor James as Chair and Councillor Mrs Aspinall as Vice Chair for the forthcoming municipal year 2015/16.

2. DECLARATION OF INTEREST

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

3. MINUTES

The Board agreed that the minutes of the meetings held on 27 February 2015, 4 March 2015 and 11 March 2015 are confirmed as a correct record.

4. CHAIR'S URGENT BUSINESS

There were no items of Chair's urgent business.

5. TERMS OF REFERENCE

The Board noted its terms of reference.

6. **APPOINTMENT OF CO-OPTED REPRESENTATIVES**

The Board considered the appointment of co-opted representatives for the forthcoming municipal year and agreed to appoint co-opted representatives for specific items on the work programme and for co-operative reviews.

7. **DELEGATED AUTHORITY**

The Board discussed delegating authority to the Board's Lead Officer, in consultation with the Chair and Vice Chair, in order to expedite the decision making procedures outside of the normal meeting process.

The Board agreed that in order to expedite the decision-making process outside of the normal business meeting process, approval of work programme related matters are delegated to the Board's Lead Officer in consultation with the Chair and Vice Chair; work programme related matters included but were not limited to –

- Co-operative review(s);
- Co-operative review reports(s);
- Panel recommendations;
- Forward Plan of Key Decisions item(s).

8. **ANNUAL SCRUTINY REPORT 2014/15**

The Chair wished to convey his thanks to the officers for their work on the report. The Chair further advised that the report would be commended to the next full council meeting scheduled for 21 September 2015.

The Board agreed its Annual Scrutiny Report 2014/15.

9. **WORK PROGRAMMES**

The Board agreed its work programme.

The Board further agreed the following work programmes –

- (1) Working Plymouth Panel (subject to the following additions) -
 - (a) the role of the Local Enterprise Partnership (including the successes or otherwise, the impact on Plymouth businesses and whether any action by the Council is required to improve effectiveness and comparison to other LEPs in particular Cornwall and Isles of Scilly); to be undertaken at the October business meeting;
 - (b) disabled parking spaces;
- (2) Caring Plymouth Panel (subject to the following) –

- (a) the addition of volume, cost and review of social care packages and the CQC report and the action plan (PHNT);
 - (b) the removal of the Care Act II (following a delay in the implementation date);
- (3) Ambitious Plymouth Panel (subject to the following) -
- (a) more focus on Children's Social Care, in particular budget containment plans/output of in service star chambers;
 - (b) the addition of early help gateway;
 - (c) consideration is given to grouping agenda items relating to education such as under-performing, multi academy trusts, validated results, head teacher succession planning, etc;
- (4) Your Plymouth Panel.

The Board noted that a business meeting had been omitted from the Your Plymouth Panel's work programme (12 October 2015).

10. **FORWARD PLAN OF KEY DECISIONS AND PRIVATE BUSINESS**

The Board considered the following executive decisions in the Forward Plan which were scheduled to be discussed at Cabinet between August /September 2015 –

- review and prioritisation of the capital programme;
- Plymouth coach station and car par at Mayflower Street;
- retender of education home to school transport contracts;
- re-procurement of the highways services contract;
- Integrated Health and Wellbeing programme phase II;
- community domiciliary care services contract award;
- review of Corporate Plan 2013/14 – 2016/17;
- Plymouth Plan (Part One);
- Medium Term Financial Strategy.

The items included on the Forward Plan were already contained within the Panel's work programmes. However, the Board agreed to seek further clarity regarding the coach station and car park in Mayflower Street, prior to considering whether further scrutiny will be required.

11. **OVERVIEW BUDGET POSITION**

The Chair took the opportunity to welcome Andrew Hardingham (Assistant Director for Finance) to his first meeting of the Co-operative Scrutiny Board.

The Assistant Director for Finance, the Head of Corporate Strategy and the Senior Finance Analyst presented the financial outturn 2014/15 report and the presentation on Integrated Health and Wellbeing, which highlighted the following key areas –

- (a) Integrated Health and Wellbeing –
- overview and scope of the Plymouth integrated fund;
 - overview of the Section 75 Agreement;
 - the financial framework;
 - the risk cap model;
 - Plymouth integrated fund governance;
 - the commissioning strategies;
- (b) the net total of the pooled and aligned fund was £462m (net pooled fund £241m and net aligned fund £221m);
- (c) Plymouth City Council's net contribution was £131m with a contribution of £123m for the Net Pooled Fund and £8m for the Net Aligned Fund;
- (d) the Section 75 of the National Health Service Act (2006) provided the framework for health bodies and local authorities to pool monies, delegate functions and integrate resources and management structures; it also allowed for the commission of existing or new services and provided arrangements for working together;
- (e) the maximum risk to the Council was £0.504m which was based on a capped overspend of 0.5% of the gross budgeted outturn;
- (f) the four commissioning strategies included -
- Wellbeing;
 - Children and Young People;
 - Community;
 - Enhanced and Specialised Care...

In response to questions raised by the Board, it was reported that –

- (g) an undertaking was given to provide the following –
- information on the Beechwood Campus;
 - information on the percentage of bad debt which had been written off that could be attributable to customers (eg Council Tax);
 - a copy of the NEW Devon CCG Western Locality and the Plymouth Integrated Fund first quarter finance report and the risk register.

The Board agreed that –

- (1) the Plymouth Integrated Fund finance report is submitted to its meeting on 19 August 2015;
- (2) the Plymouth Integrated Fund risk register is submitted to its meeting in September/October 2015.

The Chair thanked officers for attending the meeting.

12. **CALL-INS**

There were no call-ins to consider.

13. **RECOMMENDATIONS**

The Board considered and agreed the recommendations from the Caring Plymouth Panel relating to –

- (1) Plymouth Hospitals NHS Trust performance report;
- (2) success regime.

14. **URGENT EXECUTIVE DECISIONS**

There were no urgent executive decisions to consider.

15. **CO-OPERATIVE REVIEWS**

The Board agreed the following co-operative reviews –

- (1) strengthening the overview and scrutiny function (Co-operative Scrutiny Board);
- (2) be-wise to child sexual exploitation (Ambitious Plymouth Panel) subject to the change in the number of members required on the review from five to seven;
- (3) Living Streets review (Working Plymouth Panel);
- (4) the summer budget and implications for Plymouth residents (Councillor Kate Taylor).

The Board considered that the Lead Officers for the reviews should not be involved with the specific service area that was being reviewed however, it recognised that there would be a need to provide 'subject matter experts' to support the reviews.

16. **EXEMPT BUSINESS**

There were no items of exempt business.